ATTENDANCE MATTERS

**Every Minute Counts**

Lateness = Lost learning (over a school year)

**5** Minutes late each day 3 days lost!

**10** Minutes late each day 6.5 days lost!

**15** Minutes late each day 10 days lost!

**20** Minutes late each day 13 days lost!

**30** Minutes late each day 19 days lost!

ATTENDANCE MATTERS

We are writing to everyone to promote the benefits of good attendance and punctuality at school. We do all we can as a school to encourage the children to attend and offer an environment in which pupils feel nurtured and cherished in order for them to succeed.

Regular and punctual attendance is an essential prerequisite to effective learning. At Newbold Church School we aim to develop an ethos which demonstrates to children, parents/carers and the wider community how much we value good attendance and punctuality. As a school we aim for our attendance to be above 95%.

**Punctuality**

* **The school day starts at 08.45am**, any child arriving after 8.55am will be marked as late. Persistent lateness will be investigated and we may have to involve our Family resource worker or the Education welfare team.
* Any child arriving after the close of register at **9.15am** will receive an un authorised absence mark for the morning.

**Sickness**

We expect all children on roll to attend every day when school is in session, so long as they are fit and healthy enough to do so. We understand that children get ill and in these uncertain times with Covid we appreciate that children will need to be away from school while waiting for test results.

* We do ask you to consider if your child really needs to take a day off school and how a day off will impact on their education.
* Persistent illness will be investigated and we may need to involve our family resource worker and the school nursing team in order to help reduce the number of sick days a child has.
* If your child is off school ill, you have a responsibility to contact school every day that your child is absent. Please contact us by 9am on the first day of absence to give a reason for your child’s absence. If we do not hear from you the school office will endeavour to make contact with you.

**Term Time Holidays**

“Headteacher’s should not grant approval for any leave of absence during term-time, including holidays, unless there are exceptional circumstances”.

Wherever possible holidays should be taken in the school holidays. Unless the circumstances are extenuating, term time leave will not be granted and will result in a **Fixed Penalty Notice of £60 per adult per child for each period of leave.**

* Taking holidays in term time has a detrimental effect on children’s education and taking a week off school equates to 3% lost of their education in a year.